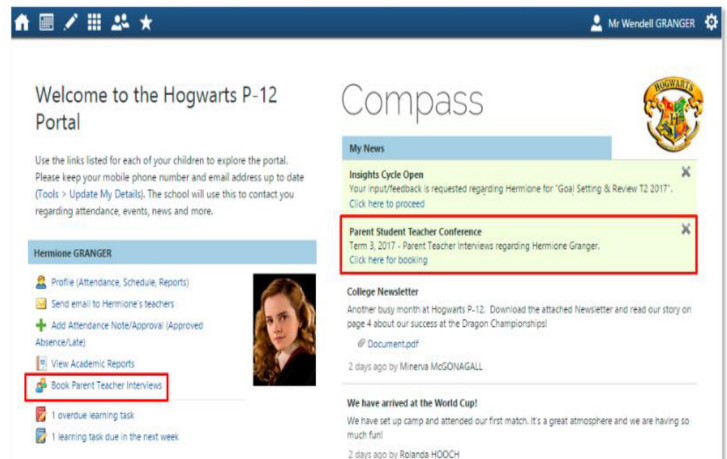
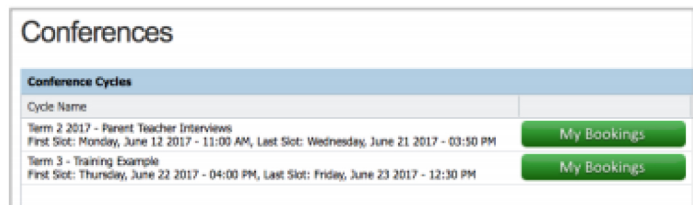


1. Families can make bookings by clicking on the 'Book Parent Teacher Interviews' button next to your child's photo on your Compass homepage, or by clicking the Dashboard Alert at the top of your Newsfeed.

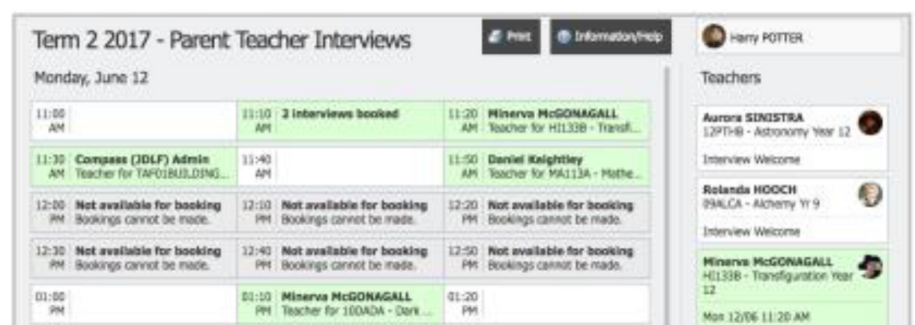


2. A list of parent-teacher interview cycles will be displayed along with their booking status. Click 'My Bookings' on the relevant cycle.



Cycle Name	My Bookings
Term 2 2017 - Parent Teacher Interviews First Slot: Monday, June 12 2017 - 11:00 AM, Last Slot: Wednesday, June 21 2017 - 03:50 PM	My Bookings
Term 3 - Training Example First Slot: Thursday, June 22 2017 - 04:00 PM, Last Slot: Friday, June 23 2017 - 12:30 PM	My Bookings

3. Your booking sheet will be displayed and will show all available booking times. Click on a time in the grid to display teachers available for booking at that time, and click the teacher's name to make your booking.



Term 2 2017 - Parent Teacher Interviews		
Monday, June 12		
11:00 AM	11:10 - 3 Interviews booked AM	11:20 AM Minerva McGONAGALL Teacher for H1133B - Transf...
11:30 AM Compass (JDLF) Admin Teacher for TAP018UJL.D3MG...	11:40 AM	11:50 AM Daniel Knightley Teacher for 99A113A - Plathe...
12:00 PM Not available for booking Bookings cannot be made.	12:10 PM Not available for booking Bookings cannot be made.	12:20 PM Not available for booking Bookings cannot be made.
12:30 PM Not available for booking Bookings cannot be made.	12:40 PM Not available for booking Bookings cannot be made.	12:50 PM Not available for booking Bookings cannot be made.
01:00 PM	01:10 PM Minerva McGONAGALL Teacher for 100ADA - Dark ...	01:20 PM

Teachers

Aurora SINISTRA
12PT48 - Astronomy Year 12
Interview Welcome

Rolanda HOOCH
99ALCA - Alchemy Yr 9
Interview Welcome

Minerva McGONAGALL
H1133B - Transfiguration Year 12
Max 12/06 11:20 AM

Note: You can view a teacher's availability by clicking on the teacher's name on the right side of the booking page.