



Bus Behaviour Contract

Dear QPS Families,

Students who travel to and from school on the McHarry's School Bus service are required to demonstrate positive and respectful behaviour whilst on board the bus. **Students are required to have their Youth Myki Cards to swipe when they board the bus. From 1 January 2026, children aged 5-17 years of age can travel for free on Victorian public transport with a Youth myki. Please ensure your child has a Youth Myki attached to their school bag so that they can swipe when boarding the bus.**

Students who use the bus to travel to and from school and their parents/carers are required to carefully read the *Behaviour Expectations Guidelines* below and sign the contract. All students using the bus from **Friday 13 February 2026**, are required to sign the contract and return the form to the School Office.

Students are expected to demonstrate our School's Pillars and Values whilst aboard the bus.

Behaviour Expectation Matrix				
Show Respect	Right to Learn	Safe Space	Personal Best	Value the Opportunity
<ul style="list-style-type: none"> ○ Take care of all learning tools, sports equipment and belongings ○ Listen to the ideas and opinions of others with an open mind ○ Use manners ○ Play fairly and follow the rules ○ Speak kindly to others ○ Listen to and accept all staff decisions ○ Help others in need ○ Care for Country ○ Wear school uniform correctly 	<ul style="list-style-type: none"> ○ Allow others to learn without interruption ○ Raise hands to speak in learning time ○ Actively listen ○ Be prepared and organised ○ Arrive on time ○ Follow teacher instructions ○ Understand that others have different learning needs ○ Share the learning space ○ Stay in your learning area 	<ul style="list-style-type: none"> ○ Maintain an appropriate noise level ○ Walk inside ○ Use learning tools for its designed purpose ○ Always be visible to teachers ○ Stay within the school's boundaries ○ Include others in games ○ Be an upstander ○ Walk in lines when transitioning to new learning spaces ○ Hands and feet to myself ○ Maintain personal space 	<ul style="list-style-type: none"> ○ Personal best at all times ○ Encourage others ○ Learn from mistakes ○ Take pride in work presentation ○ Seek and accept challenges ○ Seek and act on feedback 	<ul style="list-style-type: none"> ○ Have a go ○ Persist ○ Show appreciation ○ Keep an open mind ○ Try new things ○ Be grateful ○ Welcome and respect visitors

Thank you for your support.

Best wishes,

Mat McRae
Principal



McHarry's Bus Transport - Student Behaviour Guidelines 2026

In the interest of safety for students and the driver, the following *Student Behaviour Guidelines* must be followed by QPS students whilst travelling on McHarry's School Bus services:

- Students are to follow ALL instructions from the bus driver.
- Students are to remain seated and always facing the front of the bus.
- Where seat belts are fitted, ALL students must ensure that their seat belt is properly secured at all times whilst on the bus.
- Students must not engage in disrespectful behaviour towards the bus driver or other passengers.
- No student may use inappropriate language towards other passengers or bus driver.
- Students must not allow any part of their body or object in their possession to protrude from the bus.
- No items shall be thrown inside the bus or out the bus windows or doors.
- Students are not to yell out the bus window, or gesture to other road users or pedestrians.
- Aisles are to be kept as clear as possible of school bags, musical instruments and sports equipment. All school bags, equipment and instruments should be stowed under the seat in front of the student.
- No food rubbish and food scraps are to be left on the bus. This is to be taken with them or placed in the rubbish bin at the front of the bus.
- Students are not to move around the bus while it is moving, they must wait until the bus has stopped before getting out of their seats to place rubbish in the bin.
- Students wishing to cross the road after getting off the bus MUST wait until the bus has moved off before crossing the road.
- Students MUST NOT run along the side of the bus while it is moving.
- Students must board and exit the bus in an orderly manner.

These are the safety rules that must be strictly adhered to for each child that travels on the McHarry's School Bus both to and from school.
If a child is in breach of the *Student Behaviour Guidelines*, the following actions will be taken:

1. The School is informed of the misbehaviour of the student. The Principal/Assistant Principal will address the behaviour with the student. This is noted as the First Warning and the School formally makes record of the behaviour and informs parents/carers.
2. If the School is informed of a second incident involving misbehaviour, the student and family will be required to have a meeting/phone call to discuss the behaviour with the Principal and/or Assistant Principal. This is noted as the Final Warning and the School formally makes record of the behaviour.

Depending on the nature of the behaviour, a student may not be permitted to use the bus service for a period of time or permanently. If a Final Warning has been provided and the misbehaviour continues, the student and family will be informed that the student is not permitted to use the bus service any longer and other arrangements for transport to and from school will need to be made.

Please sign and return the form below to the School Office by Friday 13 February 2026. The Bus Contract will need to be read and signed by both the student and parent/carer in order for students to use the McHarry's bus to and from school.

Queenscliff Primary School Bus Contract 2026

Student Signature

I have read the *Student Behaviour Guidelines* above and understand what is expected of my behaviour whilst on the bus. I will demonstrate positive and respectful behaviours whilst travelling on the bus to and from school.

.....
Student's Name

.....
Student's Signature

.....
Date

Parent/Carer Signature

I have read the *Student Behaviour Guidelines* above and understand what is expected of my child's behaviour. I will demonstrate positive and respectful behaviours whilst travelling on the bus to and from school.

.....
Parent/Carer's Signature

.....
Parent/Carer's Signature

.....
Date