
Student Dress Code Policy

Help for non-English speakers

If you need help to understand the information in this policy, please contact Queenscliff Primary School Ph) 5258 1696.

PURPOSE

The purpose of the Student Dress Code is to outline Queenscliff Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Queenscliff Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Queenscliff Primary School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

UNIFORM AND APPEARANCE

School Uniform

- Navy blue hooded windcheater – white QPS logo* - *Compulsory item*
- Navy ¼ Zip Polar Fleece jumper – white QPS logo* - *Optional Item*
- Navy blue knitted V-neck wool jumper – white QPS logo* - *Optional Item*
- Navy blue/red zip bomber jacket – white QPS logo* - *Optional Item*
- Navy blue/red striped jersey – white QPS logo* - *Optional Item*
- Navy blue spray jacket – white QPS logo* - *Optional Item*
- Navy blue puffer vest jack – white QPS logo* - *Optional Item*
- Red short sleeved polo shirt – white QPS logo* - *Compulsory item*

- Red long sleeved polo shirt – white QPS logo* - *Compulsory item*
- White short sleeve blouse - *Optional Item*
- Sports House Team Polo - *Compulsory item Pants/Shorts*
- Navy blue shorts - *Compulsory item*
- Navy blue pants - *Compulsory item*
- Navy blue leggings - *Compulsory item*
- Navy blue track pants - *Compulsory item*
- Red gingham skorts - *Optional Item Dress*
- Red gingham summer school dress (white collar) - *Compulsory item*
- Navy blue/white/red tunic dress (worn with navy skivvy and navy cotton tights) – *Compulsory item*

Grade 6 Commemorative Uniform

- Navy blue/red/white jumper/t-shirt, white QPS logo/personalised embroidery* - *Optional Item*

*Students' choice of uniform may be influenced by the season and weather conditions, to ensure they are comfortable, suitably protected from the weather and safe.

No other-coloured T shirts or long-sleeved shirts to be worn under any part of the school uniform if visible.

Footwear

Shoes should be appropriate for school wear such as lace up or Velcro runners and/or black school shoes. For safety reasons thongs, surf thongs and open-toed sandals are not permitted.

Headwear

- Navy blue elastic wide brimmed hat – white QPS logo* - *Compulsory item*
- Navy blue woollen beanie – white QPS logo* - *Optional Item*

Socks

- Navy or white - * *Compulsory item*

School Bag

- Navy blue Queenscliff Primary School bag* - *Compulsory item*

Jewellery

- Earrings - For safety reasons only studs or sleepers should be worn, one per lobe (with a diameter no bigger than 10mm). No other visible piercing are acceptable.

- Make Up - No make-up should be worn to school.

Hairstyles

Students are to attend school with neatly styled hair. If students have hair longer than collar length, it is to be tied back neatly for hygiene and safety reasons.

SunSmart

The Student Dress Code reinforces the important consideration of "SunSmart" procedures. All students are required to wear a wide brimmed hat during Term 1 and Term 4 whilst in the playground. Children who do not have a hat during Term 1 and Term 4 are restricted to the shaded areas in the playground, during recess and lunch breaks.

Sports Uniform

Students may wear their House sport polo shirts on days when they have Physical Education timetabled, sports days (athletics, swimming, and cross country) or when other sporting events are organised by the school. The House sport polo shirts are optional.

Health and safety

Refer to the Department's [Student Dress Code: Health and safety considerations](#) and the [Sun and UV Protection Policy](#) when completing this section.

Shoulder length or longer hair is to be tied back to help restrict the spread of lice and for student safety.

Jewellery, nails, hair accessories and similar items that interfere with students' ability to engage with school activities safely and fully are not permitted.

Student Dress Code Considerations

For the safety of our students and to provide a sense of unity in public, Queenscliff Primary School students will not be permitted to attend out of school activities (i.e. excursions, neighbourhood walks, swimming, representative school teams) unless they meet the requirements of the Student Dress Code.

In designing its Student Dress Code, the School Council has been mindful:

- to ensure that the style of clothing is reasonable by contemporary standards
- of health and safety issues have been considered to ensure students safe participation in school activities
- to allow for some provision for individual expression through the offering of a range of alternatives.

In the event of a student not adhering to the Student Dress Code, the school will have spare uniforms for students to wear for the day to ensure that they meet the Student Dress Code requirements.

PURCHASE OF UNIFORMS

Uniforms can be purchased through Noone Uniforms – 162 Moorabool Street, Geelong Victoria
Ph: (03) 5221 9199

The School Council has considered affordability in the development of this dress code. However, if you are facing difficulty meeting uniform costs the [Help with school costs and fees](#) page provides advice on support offered by the Victorian Government. If your child is starting prep and is eligible to receive support via the [Camps, Sports and Excursions Fund](#), you may be eligible to access the Affordable School Uniform (ASU) program.

Please contact the school office to discuss support that we may be able to provide.

In the case of where the parents are having economic hardship that prevents them from complying with the code, arrangements can be made with the Principal and State Schools Relief.

The school may also declare "free" days or social service days where students are allowed to wear clothing or change their appearance to other than that stipulated in the Student Dress Code. To protect the privacy

of students, the School Council has delegated to the School Principal the power to grant exemptions. A written record of the decision on any application for an exemption and the reasons for the decision will be kept confidential. Where exemption to the Student Dress Code is required, parents should contact the Principal or Assistant Principal.

If it is a temporary matter (i.e. failure to have clothing washed/dried; waiting for damaged or out grown items to be replaced through an order placed at the uniform shop) a letter will be sent to the student's teacher explaining the situation. If no representation or letter is sent to the class teacher, the school will send a notification to families reminding them of their responsibility to adhere to the Student Dress Code via Compass.

IMPLEMENTATION

Queenscliff Primary School will ensure that this Student Dress Code is communicated to all families and students through our website. We will assist students who may be experiencing difficulties complying with this policy where possible.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, a note will be provided to the student and parents by the classroom teacher. If non-compliance with the dress code becomes a continued occurrence, the Principal / Assistant Principal will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance.

Measures taken by Queenscliff Primary School to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

The following procedure will be implemented when the Queenscliff Primary Student Dress Code is not followed, and no written explanation is received.

- 1) The class teacher will provide the student with a Uniform Slip reminding the student and family of the expectations of the Student Dress Code. The Uniform Slip will be placed in the student's diary.
- 2) If this fails to resolve the matter, the class teacher will send a standard letter to the parent reminding them of their responsibility in ensuring the adherence to the School's Student Dress Code via Compass.
- 3) If this fails to solve the matter, the Principal or Assistant Principal will make contact with the parents to discuss the matter and provide guidance and additional support if required.
- 4) If no satisfactory explanation is given the matter will be referred to the School Council.

Students will not be excluded from class or sent home for minor infringements of the Student Dress Code. The School Principal/Assistant Principal will endeavour to support families and students with options to ensure adherence to the Student Dress Code and its aims/purpose.

EXEMPTIONS TO STUDENT DRESS CODE

We acknowledge that there might be instances where the enforcement of this dress code could impact students differently.

Students and their parents or carers may apply either in writing to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background

- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular financial hardship that prevents them from complying with the dress code.
- the student has a particular health condition that requires an aspect of the code to be departed from. This must be accompanied by a medical certificate.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

In the case of where the parents are having economic hardship that prevents them from complying with the code, arrangements can be made with the Principal and State Schools Relief.

CONCERNS ABOUT THIS STUDENT DRESS CODE

Queenscliff Primary School welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*, available on our website.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Be a permanent feature of the school website
- Form part of the information pack for new enrolments
- Be communicated at Parent Information sessions
- Included in staff handbook/manual
- Discussed at staff briefings/meetings as required
- Hard copy available from school administration upon request

All prospective students and parents will be notified of the Student Dress Code requirements prior to enrolment at the school.

FURTHER INFORMATION AND RESOURCES

- Queenscliff Primary School [Student Wellbeing and Engagement Policy](#)
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

POLICY REVIEW AND APPROVAL

Policy last reviewed	November, 2026
Consultation	School Council
Approved by	School Council
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